**BSN International Conference Travel Fund**

**Deadlines: 1st March and 1st September**

**Rules**

**Eligibility**

***All members* (UK and International)**, including academic staff, post-doctoral research fellows and postgraduate students.

You must have been a member of the BSN for at least 6 months. See website for details on how

to join the BSN - http://www.neuroendo.org.uk/

**Summary**

* Strictly for supporting attendance at *international conferences and meetings*, including those held in the UK. **N.B.** A separate travel bursary scheme for postgraduate students and young post docs is available to those attending annual BSN meetings in the UK.
* You must be personally presenting your work at the conference.
* Awards are to support registration, travel and accommodation (not subsistence) and receipts for these costs are required upon return.
* Applications must be made in advance: retrospective applications will not be considered. Contact the BSN Treasurer for advice if the timing of your conference is problematical for award application deadlines.

**Award value**

Awards will be up to a maximum of **£700**. Up to 20 awards may be made per year, with generally no more than half these being made at the first annual deadline.

**Application form and deadlines**

Please complete the application form, which can be downloaded from the BSN webpages.

Deadlines for application will be 1st March and 1st September each year – applications received

after the deadlines will not be considered. Please submit your application by e-mail to the BSN Membership Team (theteam@neuroendo.org.uk). For postgraduate students an email is required from your supervisor approving your application. Please note that payment information will be obtained via a claim form post award.

**Awards Committee**

* A subgroup of the BSN Committee chaired by Michelle Bellingham will act as the Awards

Committee for this Fund.

* Members of the Committee will not take any part in an award round in which they have sponsored an application, or have themselves applied.

**Award criteria**

In the event that there are more applicants than awards available, decisions as to whether to fund and/or the level of funding will use the following criteria:

Applicants will be favoured if:

* they have not received a travel fund award within the last 2 years (excluding any Society subsidy to attend ICN)
* they have supported the society by attending the annual BSN meeting or publishing in the Journal of Neuroendocrinology.