

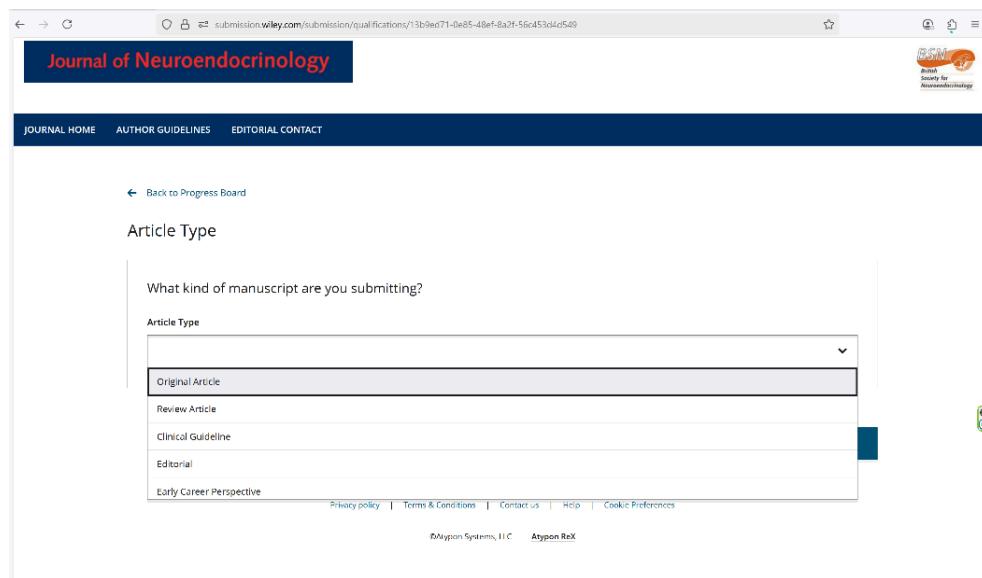


Notes for authors on submitting to *Journal of Neuroendocrinology* Special Issues/Virtual Issues (SIs/VIs)

1. Before beginning submission, please ensure that you are aware of the correct Special Issue title to select. Use only the article categories 'Review' or 'Original Paper' unless you have been advised otherwise.
2. Please read the author guidelines at
<https://onlinelibrary.wiley.com/page/journal/13652826/homepage/forauthors.html>
3. If you do not already have an author account with Wiley, please go to
<https://wiley.scienceconnect.io/register> to create your account.
4. You can submit your article via the link on the author guidelines page or directly via
<https://submission.wiley.com/submission/dashboard?siteName=JNE>. The Wiley submission system, Research Exchange (REX), enables uploading your article as a Word file and the system will extract the metadata so that you do not need to enter it, although you should check that it has been extracted correctly.
5. The system takes you step by step through the process to submit.

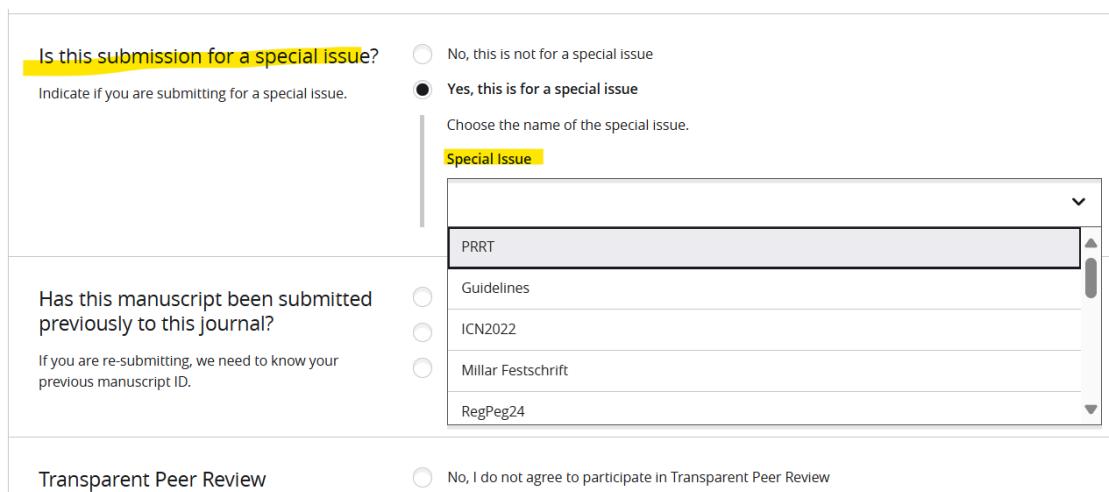
A screenshot of a web browser showing the Wiley Research Exchange (REX) submission interface. The top navigation bar includes links for 'JOURNAL HOME', 'AUTHOR GUIDELINES', and 'EDITORIAL CONTACT'. The main content area is titled 'Start a new submission' and contains instructions: 'The steps along on the right will guide you through the submission steps. You cannot jump ahead or skip steps. You may review or revise any previously completed steps before completing your submission. The editorial office will see your submission until you complete the Final Review step.' To the right, a 'Your Progress' sidebar lists the submission steps: 'Article Type' (selected), 'Upload Manuscript', 'Title', 'Abstract', 'Authors', 'Affiliations', 'Author Details', 'Match Organizations', 'Additional Information', and 'Final Review'. The 'Upload Manuscript' step is highlighted with a blue background. At the bottom of the page, there are links for 'Privacy Policy', 'Terms & Conditions', 'Fees', 'Help', and 'Usage Preferences'.

- When asked to select 'Article Type', please select either 'Review' or 'Original Article' unless you have been advised to select an alternative. If you prefer an alternative, please discuss with the Guest Editor.



The screenshot shows the 'Article Type' selection step in the submission process. The 'Original Article' option is selected. Other options available are 'Review Article', 'Clinical Guideline', 'Editorial', and 'Early Career Perspective'.

- Under 'Additional Information', you will have the opportunity to identify the Special/Virtual Issue that your article belongs to.



The screenshot shows the 'Additional Information' section, specifically the 'Special Issue' selection. The 'PRRT' option is selected. Other options available are 'Guidelines', 'ICN2022', 'Millar Festschrift', and 'RegPeg24'.

- Once the paper is accepted, the Wiley system will identify whether the corresponding author is entitled to free or reduced-price Open Access under a Transformational Agreement (TA). If the corresponding author is not entitled to free or reduced-price Open Access through a TA, but has research funds to pay for Open Access, there is the option to select Open Access. The list of countries/institutions covered by TAs can be viewed at <https://authorservices.wiley.com/author-resources/Journal-Authors/open-access/affiliation-policies-payments/index.html>. BSN members can also obtain a discount on Open Access fees. Alternatively, the article will be published as normal once accepted and included in the SI/VI as a subscription-based contribution, but will not be able to be accessed from the Wiley site without a subscription.
- If you have any difficulties, do not hesitate to contact JNEoffice@wiley.com or the SI/VI Guest Editor for assistance.