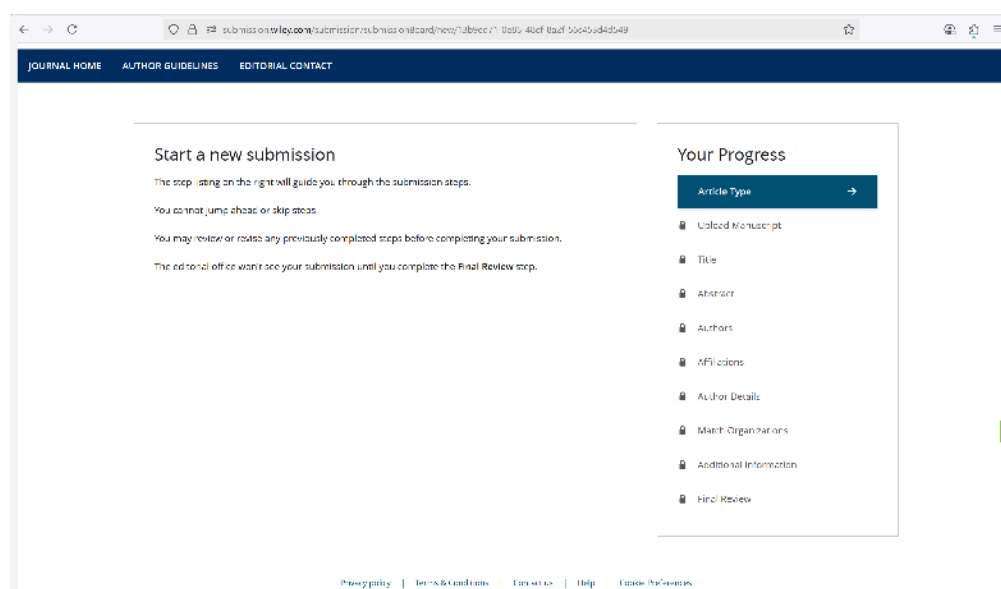


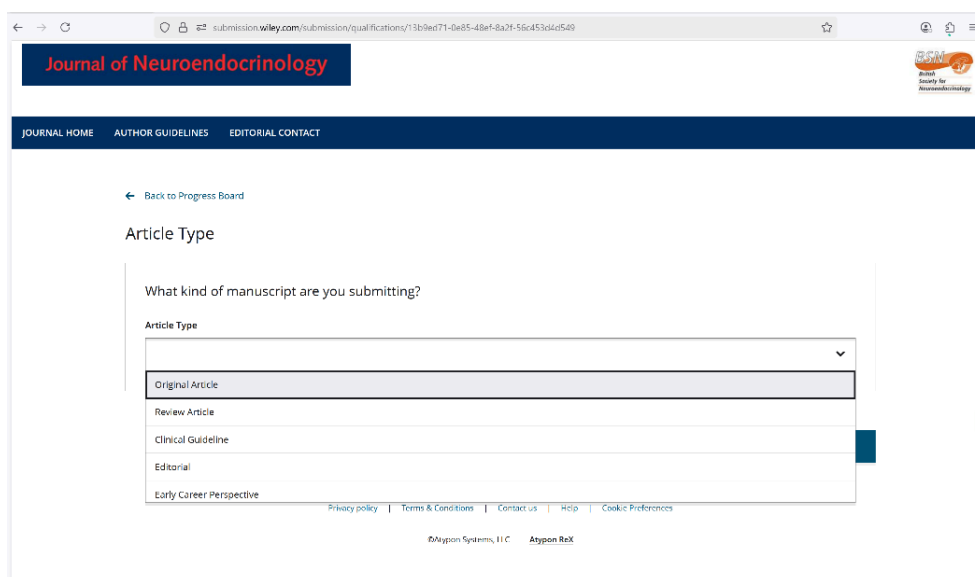


Notes for authors on submitting to *Journal of Neuroendocrinology* Special Issues/Virtual Issues (SIs/VIs)

1. Before beginning submission, please ensure that you are aware of the correct Special Issue title to select. Use only the article categories 'Review' or 'Original Paper' unless you have been advised otherwise.
2. Please read the author guidelines at <https://onlinelibrary.wiley.com/page/journal/13652826/homepage/forauthors.html>
3. If you do not already have an author account with Wiley, please go to <https://wiley.scienceconnect.io/register> to create your account.
4. You can submit your article via the link on the author guidelines page or directly via <https://submission.wiley.com/submission/dashboard?siteName=JNE>. The Wiley submission system, Research Exchange (REX), enables uploading your article as a Word file and the system will extract the metadata so that you do not need to enter it, although you should check that it has been extracted correctly.
5. The system takes you step by step through the process to submit.

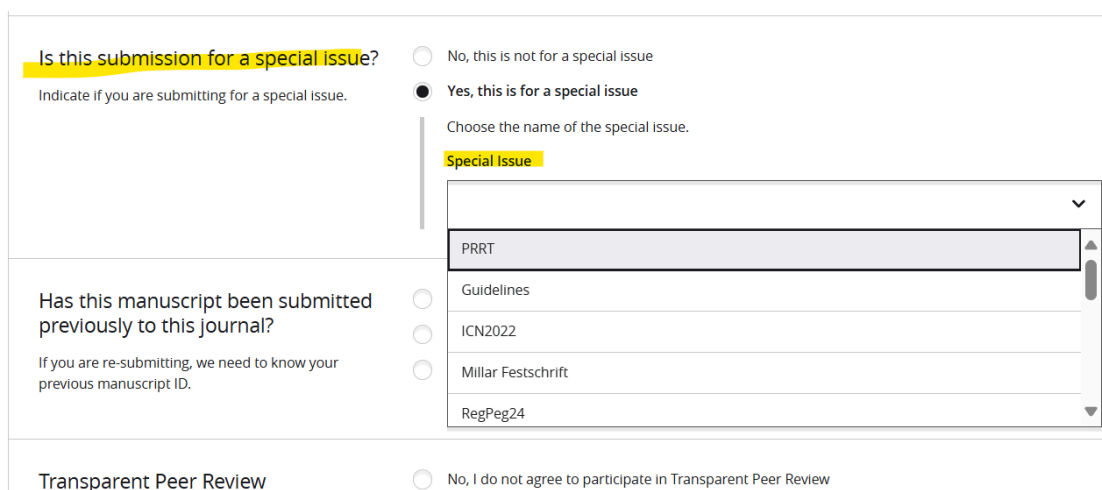


- When asked to select 'Article Type', please select either 'Review' or 'Original Article' unless you have been advised to select an alternative. If you prefer an alternative, please discuss with the Guest Editor.



The screenshot shows the submission page for the Journal of Neuroendocrinology. The 'Article Type' dropdown menu is open, showing options: Original Article, Review Article, Clinical Guideline, Editorial, and Early Career Perspective. The 'Original Article' option is highlighted.

- Under 'Additional Information', you will have the opportunity to identify the Special/Virtual Issue that your article belongs to.



The screenshot shows the 'Additional Information' section of the submission form. It includes a question 'Is this submission for a special issue?' with radio button options 'No, this is not for a special issue' and 'Yes, this is for a special issue'. The 'Yes' option is selected. Below this is a dropdown menu for 'Special Issue' with options: PRRT, Guidelines, ICN2022, Millar Festschrift, and RegPeg24. The 'PRRT' option is highlighted. There is also a question 'Has this manuscript been submitted previously to this journal?' with radio button options 'Yes' and 'No'. The 'No' option is selected. At the bottom, there is a question 'Transparent Peer Review' with radio button options 'Yes' and 'No, I do not agree to participate in Transparent Peer Review'. The 'No' option is selected.

- Once the paper is accepted, the Wiley system will identify whether the corresponding author is entitled to free or reduced-price Open Access under a Transformational Agreement (TA). If the corresponding author is not entitled to free or reduced-price Open Access through a TA, but has research funds to pay for Open Access, there is the option to select Open Access. The list of countries/institutions covered by TAs can be viewed at <https://authorservices.wiley.com/author-resources/Journal-Authors/open-access/affiliation-policies-payments/index.html>. BSN members can also obtain a discount on Open Access fees. Alternatively, the article will be published as normal once accepted and included in the SI/VI as a subscription-based contribution, but will not be able to be accessed from the Wiley site without a subscription.
- If you have any difficulties, do not hesitate to contact JNEoffice@wiley.com or the SI/VI Guest Editor for assistance.