



# British Society for Neuroendocrinology

## International Conference Travel Grant Guidelines

### Eligibility

- Open to all BSN members, including academic staff, postdoctoral researchers, and postgraduate students
- Applicants must be presenting their own research at the conference (oral or poster presentation)
- Applicants must have been members of the BSN for at least six months at the time of application. Join today: [www.neuroendo.org.uk/join](http://www.neuroendo.org.uk/join).
- Applicants must have submitted a [Grant Report Form](#) for any previous BSN grants received.
- Membership subscriptions must be fully paid at the date of application.

### Summary

The International Conference Travel Grant supports attendance at international scientific conferences and meetings, including those held within the UK.

Funding may be used towards registration fees, travel, and accommodation costs. Subsistence costs are not eligible.

Receipts for all eligible expenditure must be provided upon return.

A separate travel grant scheme is available for postgraduate students and postdoctoral researchers attending BSN Annual Meetings in the UK.

Awards will be made up to a maximum value of £1,000.

### How to apply

Applications must be submitted via the BSN [Membership Portal](#). Applicants should log in and navigate to:

Me and the BSN > Grants.

Applicants must include:

- A clear justification of costs
- For postgraduate students, a letter of support from their supervisor

### Deadlines

Applicants should refer to the BSN [website](#) for current application deadlines.

Applications must be submitted before the relevant deadline. Late or retrospective applications will not be considered.

If conference timing conflicts with a submission deadline, applicants should contact the BSN Grants Chair for advice.



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## Assessment Panel

Applications will be assessed by a Grants Subcommittee convened by the Grants Secretary or Deputy Grants Secretary.

## Award criteria

In the event that there are more fundable applications than awards available, preference may be given to applicants who:

- Have not received a BSN travel grant within the past two years (excluding BSN support for attendance at ICN 2026)
- Are Early Career Researchers (ECRs) without access to alternative travel funding

The decision of the Grants Subcommittee is final, and no correspondence will be entered into regarding award decisions.

Post-award financial queries should be directed to [bsnsupport@neuroendo.org.uk](mailto:bsnsupport@neuroendo.org.uk) in the first instance.

## Grant Report Form

All successful applicants are required to submit a [Grant Report Form](#) no later than six months after the end of the grant period.

Please note that future BSN grants will not be awarded to applicants who have failed to submit a Grant Report Form for a previous award.

***These awards are made possible through income generated by the Society-owned Journal of Neuroendocrinology. The BSN is grateful to members who choose to publish in the journal and thereby support future grants and awards.***

**Last reviewed:** June 2026