

# **BSN Outreach Public Engagement Grant – Application Guidelines**

Application deadline: 1 September

Maximum award: £500

### Who can apply?

This grant is open to:

- BSN members, including academic staff, postdoctoral researchers, and postgraduate students
- Non-member public engagement professionals, provided they apply in partnership with a BSN member

If you are a non-member looking to apply, please contact theteam@neuroendo.org.uk at least **six weeks before submitting your application**. We'll help match you with a suitable BSN member to co-develop and/or deliver your activity.

To be eligible, you must have been a BSN member for at least 6 months before applying. Not a member yet? Join us here.

#### Purpose of the fund

This grant supports public engagement activities that raise awareness and understanding of neuroendocrinology, particularly among school-aged children and/or the general public.

Examples of supported activities include:

- Public talks or presentations
- School visits to talk about neuroendocrinology and careers in science
- Hosting a stall at a science festival
- Creating public-facing online, video, audio, or printed resources

Note: This grant does not support:

- Patient-focused events
- Commercial or promotional activities
- Projects focused on student recruitment to a specific institution
- Purchase of standard equipment (should be funded by other means)

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### How much can you apply for?

• Each award is up to £500.

### How to apply?

- 1. Log in to the BSN Membership Portal.
- 2. Go to Me and the BSN > Grants.
- 3. Complete the application form, including:

If you are a non-member public engagement professional, ensure you contact us well in advance to be paired with a BSN member partner.

# Important deadlines

- Current application deadline: 1 September 2025
- Applications must be submitted in advance.
  Late or retrospective applications will not be considered.

#### How are applications assessed?

Applications are reviewed by a subgroup of the BSN Committee, led by the Grants Committee Chair.

If multiple applications are received or funds are limited, priority may be given to projects that promote widening participation in science, especially among historically under-represented groups

Incomplete applications will **not** be considered.

All decisions are final. Unfortunately, we cannot enter into correspondence regarding outcomes.

# Reporting requirements

Successful applicants must complete a Grants Report Form within 6 months of completing their activity.

Please note: Future grant applications will not be considered until your report has been submitted.